



**PHI MU FRATERNITY
NATIONAL HEADQUARTERS
400 WESTPARK DRIVE
PEACHTREE CITY, GA 30269**

COVID-19 Communication to Collegiate Chapter Officers

March 11, 2020

Dear Sisters,

On behalf of National Council and Fraternity staff, we care deeply about your well-being. We are closely monitoring the COVID-19 Coronavirus situation and particularly how it is impacting our collegiate members and chapters. The health and safety of all of our members is our main priority. This is a developing situation, and we will continue to provide you with Phi Mu-specific updates. For now, we wanted to share the following fact sheet to help answer your questions.

Yours in Our Bond,
Darlene Reyes, Kappa Eta
Executive Director

Frequently Asked Questions

What if a college or university bans group meetings? Phi Mu chapters will be expected to follow any regulations as stipulated by the college or university.

What if a college or university moves to only online classes? Phi Mu meetings and activities will be cancelled in conjunction with the timeline specified by the college or university. This will not negatively impact any chapters' standing regarding required programming.

What if the college or university closes student housing? Phi Mu chapter housing will also close at the same time student housing closes. As this is a developing situation, you will be receiving additional information from the Fraternity Housing Department in the coming days.

Who should the Chapter President notify if the college or university takes preventative action regarding COVID-19? Notify your Area Operations and Finance Director and your Collegiate Relations Coordinator; their contact information is in Officer Portal.

If chapter operations are impacted, what is essential chapter business for the remainder of the academic year? Complete the 2020-2021 chapter budget; continue to hold Honor Committee Meetings; confirm the Convention Delegate (typically the Chapter President) and the Convention Visitor (an Executive Committee member or emerging leader); and finalize the selection of your Chapter Adviser so she is appointed as soon as possible.

What if the chapter has a Chapter Consultant visit scheduled and your college or university has closed? The Chapter Consultant will not come for the visit but may schedule virtual meetings.

What if the college or university cancels school? Your Collegiate Relations Coordinator and additional Fraternity staff will work with you and your chapter on a case-by-case basis.

What about chapter dues? If the chapter cannot hold meetings/events or continue regular operations in the month of April, then dues should not be charged for the month. Please work with your AOFD on any other fees you have questions about for the month of April.

How does this impact convention? Chapters must register by April 16. We are monitoring the situation and will notify all members if there are any changes.

Please continue to follow all guidelines for protecting yourself and mitigating the spread of Coronavirus; [the CDC website](#) is an excellent resource.