



**PHI MU FRATERNITY
NATIONAL HEADQUARTERS
400 WESTPARK DRIVE
PEACHTREE CITY, GA 30269**

COVID-19 Communication to House Corporation Presidents

March 10, 2020

Dear House Corporation Presidents,

Let me take this time to go over all of the information we have currently:

1. Our chapter houses will remain open if campus housing is open. Our chapter houses will close if campus housing closes.
2. A campus that has moved to online learning and continues to have open campus housing means our chapter housing stays open.
3. If the campus is strongly advising students to return home and stay home, we should do the same.
4. We have just received information from Holmes Murphy, our insurance provider, about our coverage which you can see below:

The Phi Mu Property Program will not afford coverage for Loss of Business Income/Extra Expenses incurred resulting from the potential contraction of the Coronavirus, the actual contraction of the Coronavirus or due to the fact that the collegiate institution closes down or alters its daily operations. The Property policy also includes additional exclusionary language pertaining to communicable diseases, which we also believe will be invoked as well.

While we do not believe coverage will apply as described above, we recommend that you notify us of any claim related situation as we believe it makes sense to report the claim so that the insurance carrier will have the opportunity to formally evaluate the situation and issue a formal coverage decision. The recommendation to report the claim may change as the initial claims are submitted and formally disclaimed as we expect will occur.

Please also note that we are working to formulate and distribute a formal communication involving this subject and it will be sent out in the very near future. In the meantime, if you have any additional questions or concerns relating to this matter, please do not hesitate to contact our office.

5. Chapter members, where housing does close, will want to know what that means financially and at this point we are unsure. Executive Director Darlene Reyes is working on what that will look like for Phi Mu chapter houses; we will be looking at what the Universities that close will do for their residents as a guide. This is uncharted territory and we will need to evaluate the impact for each house corporation. We are working hard to have the right solutions for our members and house corporations and will support you as much as possible.

Action items

1. We want each house corporation to have additional cleaning at this time. Please contact your cleaning company to confirm what they are using to assure **all surfaces** are wiped down with appropriate cleaning materials that will make our houses as safe as possible. Please schedule an additional deep cleaning when the house is closed for spring break.
2. If your campus closes residence halls/dorms, please email me with the dates and times of closure and the name of your food service provider (if you provide meals) and we will help you work through possible scenarios.
3. Keep calm; we will help you get through this.

Thank you for all that you do!

Sheila Mendoza, Kappa Eta
Director of Housing